

**Lake Ripley Management District
Meeting Minutes
April 16, 2016**

I. Call to Order and Roll Call

The Lake Ripley Management District Board of Directors met at the Oakland Town Hall on April 16, 2016. Chairman Molinaro called the meeting to order at 9:00 a.m. Board members present at roll call: John Molinaro, Mike Sabella, Jane Jacobsen-Brown, Georgia Gomez-Ibanez, Craig Kempel, Jimmy DeGidio, and Walt Christensen. Also in attendance: Lisa Griffin (LRMD Lake Manager), Rick and Debra Kutz, Michael and Jamiel Doman, Paul Halverson and Kent Brown.

II. Public Comment

There were no public comments concerning issues not already on the agenda.

III. Approve Minutes of Last Meeting

Draft minutes from the March 19, 2016 meeting was reviewed. *Sabella moved to approve the March 19, 2016 meeting minutes. Motion seconded by Gomez-Ibanez. Motion carried 7-0.*

IV. Treasurer's Report

Sabella distributed to the Board copies of his treasurer's reports. The reports consisted a Statement of Assets, Liabilities, and Equity, an Actual to Budget/Budget Remaining, General Ledger, and a transaction listing for the first quarter period ending March 31, 2016. The first quarter Statement of Assets, Liabilities and Equity sheet showed \$156,124.75 in total current assets, consisting of \$200.00 in petty cash and the remainder in the bank checking account. There were no current liabilities. Equity consisted of \$33,757.27 in restricted funds, a non-restricted fund balance of \$69,730.57 and \$52,637.21 in revenue over expenses. Sabella provided a review of the Direct Costs headings and the sub accounts listed under that heading. Molinaro thanked him for his exceptional work commented on the thorough and detailed reports provided by Sabella. *Gomez-Ibanez moved to accept the treasurer's report and enter it into record. Motion seconded by Kempel. Motion carried 7-0.*

VI. Lake Manager's Report

- Grants and Awards
 - Healthy Lakes Initiative Program grant awarded
- Outreach
 - Spring 2016 Ripples ongoing
 - Purple Loosestrife project, Press Release in Daily Union on 04/08/2016,
- Preserve
 - Burn completed in Upland prairies and rain garden. No wetland burn
 - Discussion on access via replacement of broken fence
- Cost-share
 - Cost-share committee reviewed 2 properties- Agenda Item
- Intern
 - Disseminated LRMD internship opportunities
- Fisheries
 - Resident concern over fish fyke netting survey conducted from the DNR
 - Contact about carp spawning and steps to control
- Other
 - Discussion in regard to lack of erosion control around residential construction sites
 - Attended Lakes Convention March 30-April 1

Near-Term Plans

- AIS coordinators meeting April 20-21

- Meeting with US Fish and Wildlife and Peter Ziegler of Wisconsin Waterfowl Assn to discuss wetland hydrology
- Review internship applications and conduct interviews for internship opportunities
- Purple loosestrife biocontrol project
- Discuss and assist homeowners with Healthy Lake Grant projects
- Attend Lake Leaders May 19-20
- Submit request for proposal for preserve woodland invasive species control

VI. Old Business

A. Discussion and possible action on Employee Evaluation Form

Gomez-Ibanez had a few corrections to the form. She provided those changes to Griffin. Molinaro requested the changes be made and distributed to the Board for their evaluation. Molinaro requested that the evaluations be sent to Molinaro via email or mail within the next two weeks or May 1st.

VII. New Business

A. Discussion and possible action on Town of Oakland Rain Garden Maintenance

Griffin relayed the conversation she had with Town of Oakland Chairman Gene Kaspner on the expired Memorandum of Understanding (MOU) concerning the ongoing maintenance of the rain garden located at the Oakland Town Hall. Sabella commented that LRMD paid for and has maintained the rain garden prior to the expiration of the MOU, and that partners had not following the conditions set forth in the MOU. Gomez-Ibanez stated she preferred the LRMD handle the maintenance of the rain garden. DeGidio requested that Griffin request this to be placed on the Town of Oakland Board meeting agenda to discuss it with their Board.

B. Discussion and possible action on Cost-Share Committee Project Funding

Griffin notified the Board that the Cost-share committee met to score two properties requesting cost-share assistance. The first property is located at W9221 Ripley Road. This property has existing riprap with erosion occurring above the riprap. As evaluated, to only fix the riprap did not meet the criteria needed for funding eligibility. The inclusion of a buffer allowed this project to exceed those minimum criteria needed for cost-share funding. *DeGidio moved to approve Cost-share funding for the projects at W9221 Ripley Road. Sabella requested the motion be amended to include the placement of a buffer. Molinaro responded that the project did not score above the criteria without the buffer, so it would be required. Motion seconded by Kempel. Motion carried 7-0.*

The second property located at N4296 Alpine Village Lane has an existing seawall with some areas of degradation. Water is washing over the seawall and is compounded by overland flow from upland areas. Griffin relayed that replacement of a seawall would not be allowed from a permit standpoint. Native plantings would be incorporated behind the seawall to help with overland flow with the possible inclusion of a rain garden capture overland flow. *DeGidio moved to conditionally approve the project at N4296 Alpine Village Lane with approximately 60 foot of frontage. Motion seconded by Kempel. Motion carried 7-0.*

IX. Correspondence/Announcements

Molinaro discussed the sad news that Christensen will no longer serve the LRMD Board as the Jefferson County Representative. Molinaro thanked Christensen for his valued contribution to the LRMD Board over the years. Christensen complemented the LRMD Board on the use of their contact log sheet, the dedication of Board Members, and the Leadership shown.

- 03/21/2016 Letter from Dr. Steward of UW New York requesting ice off dates
- 03/23/2016 Letter from Jefferson County Zoning in regard to prior Shore Place permit information for wetland permit
- 03/24/2016 Email to Atty. Brantmeier inquiring on our ability to provide contact information for Homeowners/Shoreline associations

- 04/01/2016 Email from Kathleen Hanson (WDNR) on Healthy Lakes Grant Award
- 04/06/2016 Email forwarded from Patricia Cicero in regard to lack of erosion control on Park Road home construction
- 04/12/2016 Formal grant paperwork for Healthy Lakes Grant Award
- 04/13/2016 Email reply from WDNR fisheries biologist indicating carp concerns could be white sucker spawning in outlet

X. Adjournment

DeGidio moved for adjournment at 9:50 a.m. Motion seconded by Kempel. Motion carried 7-0.

Next meeting: May 21, 2016 (9:00 a.m. at the TBD).

Respectfully Submitted,

Jane Jacobsen-Brown, Secretary Date
Recorder: LAG